

**SOUTH DAKOTA BOARD OF EXAMINERS OF PSYCHOLOGISTS  
BOARD MEETING MINUTES  
APRIL 3 & 4, 2008  
Sioux Falls, SD**

**Members Present:** Frederick Magnavito, Ph.D., President; Bradley Woldt, Ph.D., Vice-President; Barbara Yutrzenka, Ph.D., Member; Thomas S. Stanage, Ph.D., Secretary; Doug Wessel, Ph.D., Member, present by phone; Lorin Pankratz, Lay Member

**Members Absent:** Danny Green, Lay Member

**Others Present:** Carol Tellinghuisen, Executive Administrator; Paula Spargur, Executive Assistant; Andrew Knecht, Board Attorney; Michael L. Wyland, Executive Director, South Dakota Psychological Association

President Magnavito called the meeting to order at 9:06 AM CST.

**Approval of Minutes from July 26 & 27, 2007, September 25, 2007 and October 1, 2007**

**Meeting:** Pankratz moved and Woldt seconded the approval of the July 26 & 27, 2007, September 25, 2007 and October 1, 2007 minutes. Motion carried on a unanimous vote.

**FY 2007 Financial Update:** Spargur reported on the finances through February 2008. Current revenue is \$10,469.48. Expenses are \$34,810.80. Cash on hand is \$69,781.67. Pankratz moved and Woldt seconded a motion to approve the financial report as presented. Motion was carried by a unanimous vote.

**Complaints/Investigations:** #187,188: The Board entered executive session at 9:16 AM to discuss complaints and investigations. The motion for executive session by Pankratz, seconded by Wessel carried on a unanimous vote. The Board exited executive session at 10:12 AM on a unanimous vote based on a motion by Wessel and a second by Stanage.

#187: Stanage recommended that the complaint be dismissed contingent upon Stipulations regarding practice as related to child custody evaluations. The stipulations were presented to Board members in a document prepared by Attorney Knecht. Woldt motioned to accept the stipulation with revisions. The motion passed unanimously following a second by Wessel.

#188: No action was taken by the Board pending the results of the investigation.

**Complaint Procedures:** The Board had a discussion regarding the complaint procedure. A question was raised as to when an actual copy of the complaint is provided to the psychologist who is the subject of the complaint and whether the complainant should be informed that the subject of the complaint would receive a copy. There was other general discussion about the information provided to the psychologist who is the subject of a complaint. Moreover, the Board had discussion about how to deal with third party complaints and the relationship between the Board and the Board member acting as the investigator. Finally there was discussion about how

to handle issues having to do with the report of a felony conviction during the application process. Attorney Knecht will investigate how some of these issues are handled by other boards.

The Board recessed for lunch at 11:30 AM and reconvened at 1:00 PM.

**Senate Bill 51:** President Magnavito welcomed Michael Wyland, Executive Director of the South Dakota Psychological Association. There was general discussion regarding Senate Bill 51 and the legislative process. It was noted that the revisions to law passed under Senate Bill 51 will go into effect July 1, 2008. The Board was also given a copy of a letter from Tom Price in follow-up to the amendment to SB 51 that he submitted and then withdrew. The importance of open communication regarding the changes that will become effective July 1, 2008 was discussed. The Board will send a copy of the revisions in South Dakota Codified Law 36-27A that was passed under Senate Bill 51 to all psychologists. The board will also send out a copy of the proposed rule changes that will go into effect if passed.

**CPQ and National Register License Mobility Program:** The Board discussed CPQ and the National Register License Mobility Programs. Information was providing by Carol Tellinghuisen about a request by Dr. Bruce Fogas to meet with the Board to discuss the National Register License Mobility Program. Historically, the Board has not supported these programs because of concerns about the process that is used to evaluate credentials. The Board will continue to investigate and evaluate these programs and directed that an invitation be extended to Dr. Fogas to meet with the Board.

**New Laws That Affect Licensure Boards:** The Board held a brief discussion regarding SB 199 that revises certain provisions concerning public meetings and SB 186 that deals with public records. Also, HB 1107 was reviewed as it pertains to the Board of Examiners of Psychologists.

**Inter-jurisdictional Practice Certificate (IPC):** Information about IPC was provided to the Board. This is a certification program from ASPPB that was developed with the goal of providing Boards with better oversight and regulation of licensed psychologists who practice on a temporary basis.

**ASPPB Board of Directors Meeting Minutes:** The October 17 and December 8 Board of Directors Meeting Minutes of the ASPPB were provided for review.

**ASPPB Winter Newsletter:** It was brought to the Board's attention that CPQ is **beginning** to offer primary source documentation of all banked documents. There was general discussion again regarding the credentialing process used by CPQ.

**Rules Update:** The rules process was briefly reviewed for the Board.

**Contract Renewal Executive Secretary:** A motion was made by Stanage and seconded by Pankratz to renew the Executive Secretary contract with an increase of \$200 dollars per month to be used for increased staff hours and to cover cost of living adjustments for the Executive Secretary and staff. The motion carried on a unanimous vote.

**Schedule next meeting:** The next meeting was set for July 21 and 22, 2008 in Lead, SD.

**Other Business:** The board had some discussion regarding the definition of a “program in psychology” and the definition of a “supervised internship. President Magnavito appointed a committee that is to report back to the Board.

**Oral Examination Applicant #264:** The Board entered an executive session at 3:06 PM on a unanimous vote based on a motion by Woldt and a second by Pankratz for the purpose of administering an oral examination. Pankratz moved and Woldt seconded a motion to exit executive session at 5:25 PM. The motion carried by a unanimous vote.

President Magnavito recessed the meeting at 5:20 PM CST.

#### **April 4, 2008**

The meeting was reconvened at 7:55 AM CST by President Magnavito

**Oral Examination Applicants #268, #271, #273:** The Board entered an executive session at 7:56 AM on a unanimous vote based on a motion by Pankratz and a second by Yutrzenka for the purpose of administering oral examinations. Pankratz moved and Yutrzenka seconded a motion to exit executive session at 11:25AM. The motion carried by a unanimous vote.

**Vote on Applicant # 264:** The Board voted to ratify the license for Applicant # 264. The vote was unanimous based on a motion by Pankratz and a second by Woldt. Yutrzenka abstained.

**Vote on Applicant # 268:** The Board voted to ratify the license for Applicant # 268. The vote was unanimous based on a motion by Woldt and a second by Yutrzenka.

**Vote on Applicant # 273:** The Board voted to ratify the license for Applicant # 273. The vote was unanimous based on a motion by Woldt and a second by Yutrzenka.

**Vote on Applicant # 271:** The Board voted to ratify the license for Applicant # 271. The vote was unanimous based on a motion by Woldt and a second by Yutrzenka.

President Magnavito adjourned the meeting at 11:30 AM CST.

Respectfully submitted,

Thomas Stanage, Ph.D.  
Secretary